



## Experts

1. Jason Manibog

### Senior Instructor

Jason Manibog, LearnKey's senior instructor, has spent over 15 years in the Information Technology arena as a trainer, consultant, and courseware writer. Jason is a Microsoft Certified Trainer with multiple certifications in Microsoft, CompTIA, and Adobe. Jason brings a wealth of real-world experience and the ability to explain things in very practical, real-life like terms to any class he teaches, courseware he writes, or e-Learning courses he develops. [\[Show less\]](#)

## QuickBooks Desktop (QBCU) - 2020

Product Id (550751)

🕒 7h 36m 37s | 📁 Office Productivity | 📁 10 module(s) | 📶 All

✔ Has resources

LearnKey's QuickBooks Desktop Certified User course is well suited toward those who want to obtain the QuickBooks Desktop Certified User certification and learn how QuickBooks is used for accounting tasks at a small business. Specific topics covered in the course include setting up QuickBooks, managing lists and items, managing sales and purchases, setting up and running payroll, and running and analyzing reports. There is also a topic on basic accounting terms and practices, which one should know to best understand and utilize QuickBooks. This course will help anyone's employability prospects in jobs needing to know how to use basic accounting software.

A Certificate of Completion can be earned by scoring 80% or better on all Post-Assessments. A Badge can be earned by scoring 90% or better on all Post-Assessments.

## Course content

Expand all

Collapse all

Domain 1: QuickBooks Setup

🕒 28m 35s

Open

📁 Domain 1 Pre-Assessment

Workbook and Support Files

Lesson 1 - Tour of QuickBooks Desktop

🕒 8m 48s [Open](#)

Lesson 2 - Starting a Company

🕒 19m 47s [Open](#)

📄 Domain 1 Post-Assessment

Domain 2: QuickBooks Utilities and General Product Knowledge

🕒 18m 11s [Open](#)

📄 Domain 2 Pre-Assessment

Lesson 1 - Utilities and Product Knowledge

🕒 18m 11s [Open](#)

📄 Domain 2 Post-Assessment

Domain 3: List Management

🕒 15m 6s [Open](#)

📄 Domain 3 Pre-Assessment

Lesson 1 - List Management

🕒 15m 6s [Open](#)

📄 Domain 3 Post-Assessment

Domain 4: Items

🕒 13m 33s [Open](#)

📄 Domain 4 Pre-Assessment

Lesson 1 - Items

🕒 13m 33s [Open](#)

📄 Domain 4 Post-Assessment

Domain 5: Sales

🕒 22m 9s [Open](#)

📄 Domain 5 Pre-Assessment

Lesson 1 - Sales

🕒 22m 9s [Open](#)

📄 Domain 5 Post-Assessment

Domain 6: Purchases

🕒 32m 8s [Open](#)

📄 Domain 6 Pre-Assessment

Lesson 1 - Vendor Center, Bills, Checks, and Cards

🕒 16m 28s [Open](#)

Lesson 2 - Workflows, Credits, Sales Tax, and Reconciliation	🕒 15m 40s	<a href="#">Open</a>
📄 Domain 6 Post-Assessment		
Domain 7: Payroll	🕒 27m 15s	<a href="#">Open</a>
📄 Domain 7 Pre-Assessment		
Lesson 1 - Set Up Payroll	🕒 15m	<a href="#">Open</a>
Lesson 2 - Payroll Schedules, Liabilities, and Time Tracking	🕒 12m 15s	<a href="#">Open</a>
📄 Domain 7 Post-Assessment		
Domain 8: Reports	🕒 15m 35s	<a href="#">Open</a>
📄 Domain 8 Pre-Assessment		
Lesson 1 - Reports Center	🕒 15m 35s	<a href="#">Open</a>
📄 Domain 8 Post-Assessment		
Domain 9: Basic Accounting	🕒 11m 9s	<a href="#">Open</a>
📄 Domain 9 Pre-Assessment		
Lesson 1 - Basic Accounting	🕒 11m 9s	<a href="#">Open</a>
📄 Domain 9 Post-Assessment		
Domain 10: Customization, Saving Time, and Shortcuts	🕒 18m 56s	<a href="#">Open</a>
📄 Domain 10 Pre-Assessment		
Lesson 1 - Customization and Shortcuts	🕒 18m 56s	<a href="#">Open</a>
📄 Domain 10 Post-Assessment		

It's all about the "Why". At LearnKey that is Improving Employability Every Day. How we do that is through in-demand workforce solutions including career certification programs & learning solutions for every type of enterprise.

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